

Term Information

Effective Term Spring 2026

General Information

Course Bulletin Listing/Subject Area Music
Fiscal Unit/Academic Org School Of Music - D0262
College/Academic Group Arts and Sciences
Level/Career Graduate
Course Number/Catalog 6200.13
Course Title Applied Lessons -Secondary Organ
Transcript Abbreviation Applied Organ
Course Description Applied one-on-one instruction in pipe organ performance. Each student will receive a weekly 60-minute lesson scheduled at agreed upon time with the student and instructor.
Semester Credit Hours/Units Fixed: 2

Offering Information

Length Of Course 14 Week
Flexibly Scheduled Course Never
Does any section of this course have a distance education component? No
Grading Basis Letter Grade
Repeatable Yes
Allow Multiple Enrollments in Term Yes
Max Credit Hours/Units Allowed 12
Max Completions Allowed 6
Course Components Lecture
Grade Roster Component Lecture
Credit Available by Exam No
Admission Condition Course No
Off Campus Never
Campus of Offering Columbus

Prerequisites and Exclusions

Prerequisites/Corequisites Graduate standing; permission of the instructor
Exclusions
Electronically Enforced Yes

Cross-Listings

Cross-Listings

Subject/CIP Code

Subject/CIP Code 50.0901
Subsidy Level Doctoral Course
Intended Rank Masters, Doctoral

Requirement/Elective Designation

The course is an elective (for this or other units) or is a service course for other units

Course Details

Course goals or learning objectives/outcomes

- Students studying organ as a secondary instrument will be able to demonstrate proficiency in the fundamentals of organ playing.
- Students will perform organ solo repertoire
- Students will develop organ accompaniment skills
- Students will become familiar with repertoire appropriate for the organ's standard use as a liturgical instrument.

Content Topic List

- Literature appropriate to the student will be chosen.

Sought Concurrence

No

Attachments

- Graduate Secondary Applied Organ Syllabus The Ohio State University Richardson 08 28 2025.docx: proposed syllabus

(Syllabus. Owner: Banks,Eva-Marie)

- Graduate Organ Lessons rationale.docx: Rationale statement

(Other Supporting Documentation. Owner: Banks,Eva-Marie)

Comments

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Banks,Eva-Marie	08/28/2025 01:51 PM	Submitted for Approval
Approved	COSTA-GIOMI,Eugenia	08/28/2025 02:16 PM	Unit Approval
Approved	Vankeerbergen,Bernadette Chantal	09/08/2025 10:12 AM	College Approval
Pending Approval	Jenkins,Mary Ellen Bigler Neff,Jennifer Vankeerbergen,Bernadette Chantal Steele,Rachel Lea	09/08/2025 10:12 AM	ASCCAO Approval

The Ohio State University
Fall 2025/Spring 2026
**GRADUATE Secondary Applied Organ Syllabus &
Organ Studio Policies and Requirements**

Collin Richardson, DMA
Timashev Family Music Building, 11900 N. College Road
Room N244

Email: richardson.1483@osu.edu
Office Hours by Appointment

2 credit hours

Course Description:

Applied one-on-one instruction in pipe organ performance. Lessons will take place in Practice Room N244 in the Timashev Family Music Building. Each student will receive a weekly 60-minute lesson scheduled at agreed upon time with the student and instructor. Only students taking secondary organ will have access to Practice Room N244. Access to additional instruments, while readily available, is granted only at the discretion of the instructor and with the approval of the Director of the School of Music. This may require off campus travel.

Course Objective:

Students studying organ as a secondary instrument will be able to demonstrate proficiency in the fundamentals of organ playing including solo repertoire, accompaniments, and additional repertoire appropriate to the organ's standard use as a liturgical instrument. Additional studies in performance practices, pedagogical approaches, and construction/design will aid in developing a sound technical base for organ playing and expand the students' overall keyboard proficiency.

Students will be expected to perform at a level that is appropriate to the length of time studied with a concentrated emphasis on duo and trio playing to develop an advanced pedal technique. Organ registration/stop recognition, and construction and design are also points of emphasis. Repertoire from the following selections is suggested but not limited to:

Level I: Hymns and other liturgical music, J. S. Bach, *Orgelbüchlein* (BWV 599-644), Max Reger, *30 Short Chorale Preludes* (Op. 135a), or other hymn-based literature

Level II: J. Brahms, *Chorale Preludes*, Mendelssohn, *Sonata in C Minor* (no. 2), C. Franck, *Cantabile*

Level III: J.S. Bach, *Trio Sonatas*, BWV 527 and 528, Hindemith, *Sonate II*, Langlais, "Te Deum"

Required materials:

Organ shoes (www.organmastershoes.com or www.tictactoes.com) Unless organ shoes have not yet arrived, it is not acceptable to play in socks or street shoes. Other course materials as directed.

Texts:

Students are not expected to purchase all reference materials for studies at the secondary level.

Most materials, particularly method books and printed scores will be shared by the instructor.

- *Organ Technique: An Historical Approach*, Sandra Soderland (ISBN 978-0937276006)
- *Introduction to Organ Playing in 17th and 18th Century Style*, John Brock (ASIN B00WBY9TQE)
- *A Guide to Duo and Trio Playing: Studies in historical fingering and pedalling for the organ – Jacques van Oortmerssen (1986)*
- *Organ Technique: Modern and Early*, George Richie and George Stauffer (ISBN 978-0195137453)

Instrument Access, Care & Maintenance:

Practice Room N244 houses a brand-new Allen Organ Historique IIIG 3-manual organ. Only students studying secondary applied organ should have access to the instrument. No food or drink is permitted around or near the organ. There will be zero tolerance for students that do not adhere to this policy.

Grading:

Each weekly in-person lesson will be evaluated as satisfactory or unsatisfactory, based on the student's preparation and achievement of weekly expectations. Completion of assigned tasks include: learning sections or "chunks" of pieces, entering fingerings and pedalings of rehearsed passages, labeling of registration and manual changes, and recordings of practice sessions, as needed, for analyzing balance in registration and appropriate chosen tempi. Preparation of these tasks as well as professionalism (care of the instrument, consistent communication with scheduling, etc.) will be evaluated as part of the weekly lesson grade.

A percentage of satisfactory lessons will be determined to calculate the overall lesson grade. See scale below. The lesson grade and its relative assigned tasks will account for 80% of the final grade for the semester.

It is expected that students will seek out opportunities to attend solo organ recitals or concerts that feature the organ at least once per semester. Students will write a program review for the concert they attend. The review should comprise a 150-200 word written response/reflection on elements of the performance that stood out to the student. This may include thoughts, observations, and questions regarding registration, selected repertoire, performance practices, interpretation, or other elements specific to the concert program." 10% is allotted to concert attendance and program review.

If the student's level is proficient to warrant an end-of-semester jury, the remaining 10% will come from the Jury/Final Performance. If not, a second concert review be required to fulfill the remaining 10% of the final semester grade.

Semester Grading Scale:

A (93-100%)	A- (90-92%)	
B+ (87-89%)	B (83-86%)	B- (80-82%)
C+ (77-79%)	C (73-76%)	C- (70-72%)
D+ (67-69%)	D (63-66%)	F (0-62%)

Philosophy and Expectations:

Organ performance, research and pedagogy encompasses a vast field with many facets and nuances including the actual playing of the instrument, its function in concert and worship, its construction and maintenance and of course, its repertoire. Students will quickly learn that each encounter with the organ affords an experience that is unique in and of itself. As students become more acquainted with the capabilities of this dynamic instrument, the technique required to play it will become clearer and the proficiency level will blossom.

Students are expected to come to lessons on time and prepared. Students should take responsibility for taking notes and using audio or video recording during lessons as needed and at times, as requested. Lessons, rehearsals, performances, and special events such as masterclasses or visiting artists should be viewed as professional obligations and treated as such.

Organ Studio Policies

Practice: Each student is expected to practice for the appropriate amount of time needed to adequately achieve weekly goals for upcoming lessons and performances. Applied secondary lessons should not detract from primary instrument study at any point. Students are expected to maintain a proper balance between the requirements of each instrument studied and govern their time and effort to maintain sufficient levels of performance for each instrument whether primary and secondary.

Individual Lessons: 60 minutes per lesson. Any no-call/no show will be reflected in an unsatisfactory grade awarded for the corresponding weekly lesson. If possible, please provide 24-hour notice of any cancellation so rescheduling can occur. For extended periods, beyond 2 weeks, a doctor's note may be requested.

Jury: Secondary study may not require a jury performance as the final exam for each semester. However, students may elect to perform a jury with approval of the instructor, the Director of the SOM and the student's primary applied teacher. As such, the jury grade represents 10% of the semester grade. Juries are typically held during finals week. Repertoire performed is selected from works learned over the course of the

semester. This may certainly include technical exercises and solo repertoire at the teacher's discretion.

Recital Attendance: Students are highly encouraged to attend solo organ recitals or concerts featuring the organ occurring in the Central Ohio area. It is expected that students will attend at least one recital or concert that feature the organ per semester. Travel will likely be required as many of these events take place at off-campus sites. Attendance at local performances is an excellent means of being exposed to different repertoire, performance choices in registration and interpretation in addition to examining and exploring the impacts of acoustics and architecture on organ performance. 10% of the semester grade is allotted to concert attendance and program review.

Academic Integrity:

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee ([Faculty Rule 3335-5-48.7 \(B\)](#)). For additional information, see the [Code of Student Conduct](#).

Disability Statement:

The university strives to maintain a healthy and accessible environment to support student learning in and out of the classroom. If you anticipate or experience academic barriers based on your disability (including mental health, chronic, or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodation, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

If you are ill and need to miss class, including if you are staying home and away from others while experiencing symptoms of a viral infection or fever, please let me know immediately. In cases where illness interacts with an underlying medical condition,

please consult with Student Life Disability Services to request reasonable accommodations. You can connect with them at slds@osu.edu; 614-292-3307; or slds.osu.edu.

Religious Accommodations:

Ohio State has had a longstanding practice of making reasonable academic accommodations for students' religious beliefs and practices in accordance with applicable law. In 2023, Ohio State updated its practice to align with new state legislation. Under this new provision, students must be in early communication with their instructors regarding any known accommodation requests for religious beliefs and practices, providing notice of specific dates for which they request alternative accommodations within 14 days after the first instructional day of the course. Instructors in turn shall not question the sincerity of a student's religious or spiritual belief system in reviewing such requests and shall keep requests for accommodations confidential.

With sufficient notice, instructors will provide students with reasonable alternative accommodations with regard to examinations and other academic requirements with respect to students' sincerely held religious beliefs and practices by allowing up to three absences each semester for the student to attend or participate in religious activities. Examples of religious accommodations can include, but are not limited to, rescheduling an exam, altering the time of a student's presentation, allowing make-up assignments to substitute for missed class work, or flexibility in due dates or research responsibilities. If concerns arise about a requested accommodation, instructors are to consult their tenure initiating unit head for assistance.

A student's request for time off shall be provided if the student's sincerely held religious belief or practice severely affects the student's ability to take an exam or meet an academic requirement and the student has notified their instructor, in writing during the first 14 days after the course begins, of the date of each absence. Although students are required to provide notice within the first 14 days after a course begins, instructors are strongly encouraged to work with the student to provide reasonable accommodation if a request is made outside the notice period. A student may not be penalized for an absence approved under this policy.

If students have questions or disputes related to academic accommodations, they should contact their course instructor, and then their department or college office. For questions or to report discrimination or harassment based on religion, individuals should contact the [Civil Rights Compliance Office](#). (Policy: [Religious Holidays, Holy Days and Observances](#))

Intellectual Diversity:

Ohio State is committed to fostering a culture of open inquiry and intellectual diversity within the classroom. This course will cover a range of information and may include discussions or debates about controversial issues, beliefs, or policies. Any such

discussions and debates are intended to support understanding of the approved curriculum and relevant course objectives rather than promote any specific point of view. Students will be assessed on principles applicable to the field of study and the content covered in the course. Preparing students for citizenship includes helping them develop critical thinking skills that will allow them to reach their own conclusions regarding complex or controversial matters.

Mental Health:

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you or someone you know are suffering from any of the aforementioned conditions, you can learn more about the broad range of confidential mental health services available on campus via the Office of Student Life's Counseling and Consultation Service (CCS) by visiting ccs.osu.edu or calling 614-292-5766. CCS is located on the 4th Floor of the Younkin Success Center and 10th Floor of Lincoln Tower. You can reach an on call counselor when CCS is closed at 614-292-5766 and 24 hour emergency help is also available 24/7 **by dialing 988 to reach the Suicide and Crisis Lifeline.**

Harassment, discrimination, and sexual misconduct

The Ohio State University is committed to building and maintaining a community to reflect diversity and to improve opportunities for all. All Buckeyes have the right to be free from harassment, discrimination, and sexual misconduct. Ohio State does not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy (childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), race, religion, sex, sexual orientation, or protected veteran status, or any other bases under the law, in its activities, academic programs, admission, and employment. Members of the university community also have the right to be free from all forms of sexual misconduct: sexual harassment, sexual assault, relationship violence, stalking, and sexual exploitation.

To report harassment, discrimination, sexual misconduct, or retaliation and/or seek confidential and non-confidential resources and supportive measures, contact the Civil Rights Compliance Office:

Online reporting form at <http://civilrights.osu.edu/>,

Call 614-247-5838 or TTY 614-688-8605,

Or Email equity@osu.edu

The university is committed to stopping sexual misconduct, preventing its recurrence, eliminating any hostile environment, and remedying its discriminatory effects. All university employees have reporting responsibilities to the Civil Rights Compliance Office to ensure the university can take appropriate action:

- All university employees, except those exempted by legal privilege of confidentiality or expressly identified as a confidential reporter, have an obligation to report incidents of sexual assault immediately.
- The following employees have an obligation to report all other forms of sexual misconduct as soon as practicable but at most within five workdays of becoming aware of such information: 1. Any human resource professional (HRP); 2. Anyone who supervises faculty, staff, students, or volunteers; 3. Chair/director; and 4. Faculty member.

Course Rationale: Applied organ lessons add a unique dynamic to overall keyboard study. In particular, it augments students' understanding of keyboard technique, deepens an understanding of keyboard provenance, and provides students with a nuanced skill promoting career advancement in both the liturgical and concert settings. Organ studies encompass an array of keyboard-related skills including the actual playing of the instrument, its function in concert and worship, its construction and maintenance in addition to exposure to its vast repertoire.